



Proforma for Approval of Reports, Publications, Theses and Presentations

Please read the Explanatory Notes on the following page before completing this form. All entries except the approval and acknowledgement entries and reference number (i.e. bottom two rows) are to be completed by the Contact Author.

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Is DET CRC Appropriately Acknowledged in the Address Block and Acknowledgements (see notes below):		
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Explanatory Notes

The following is a synopsis of key information from the DET CRC document 'Guidelines for DET CRC Reports, Publications, Theses and Presentations: Approvals and Formats'. Approval should be sought 30 days before required for reports and publications and 7 days before required for external presentations. It is not critical that presentations be in their final format, but it is vital that any IP or data being presented be clear so that approvers can ensure that no potentially commercially valuable IP or confidential data are inappropriately divulged in a public forum.

The above form should be submitted to the relevant approver and copied to DET CRC Head Office (annaporter@detcrc.com.au) along with a copy of the publication/presentation as a read-only Acrobat document. Any dispute over the decision on approval to publish will be referred to the Commercialisation Committee.

Type of Document	Circulation Once Approved	Format	Approver
Quarterly Project Report	Internal (CRC only)	Online Centric System	Project Leader approves submission Review process described below
Interim Technical Report	Internal (CRC only)	Appendix B	Project Leader, Program Leader or CEO
Final Project Report	Internal (CRC only)	Appendix B	Project Leader, Program Leader or CEO
DET CRC Annual Report	Public (but notably DIISRTE)	Prepared by CRC Head Office staff	CEO
Scientific Publication (incl. Conference Abstract)	Public	Prescribed by Journal	Program Leader or CEO
Other Publication	Public	Generally prescribed by 'Journal'	CEO
PhD Thesis	Emargoed then Public	Prescribed by University	Project Leader, Program Leader or CEO
Internal Presentation	Internal (CRC only)	Appendix C	None
External Presentation	Public	Appendix C	Program Leader or CEO

An author may not approve their own document/presentation.

Form of Acknowledgement of DET CRC in Reports, Publications, Theses

Documents should include DET CRC and institutional affiliations in the address block of authors and acknowledge DET CRC and the CRC Program in the acknowledgements as follows. If such are unacceptable to the Journal, please contact the CEO to approve a variation.

Address Block

Preferably: "Deep Exploration Technologies Cooperative Research Centre, School of Earth & Environmental Sciences, University of Adelaide"
 "Deep Exploration Technologies Cooperative Research Centre, CSIRO, Queensland Centre for Advanced Technologies, Australia"
 Or: Deep Exploration Technologies CRC, Department of Petroleum Engineering, Curtin University, Australia"

Acknowledgements

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DET CRC Document/Presentation Reference

A Document/Presentation reference number will be assigned upon approval.

Form of Acknowledgement of DET CRC in Presentations

Please refer to the acknowledgement slides in the template presentation.

PhD Theses

A PhD thesis may be submitted for examination in accordance with the normal procedures of the University at which the student is enrolled, provided that the:

- form for 'Approval of Reports, Publications, Theses and Presentations' has been completed;
- examiners are subject to written obligations of confidentiality;
- the thesis is embargoed for the maximum period stipulated in the University's rules unless specifically exempted from such, and;
- CEO is provided with a copy of the thesis.

It is good practice for the student researcher to inform the CEO, Program Leader and Project Leader of the impending submission, to enable the University and CRC sufficient time to implement these confidentiality requirements.